Date of meeting	Tuesday, 3rd July, 2012
Time	7.00 pm
Venue	Committee Room 2, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffs ST5 2AG
Contact	Geoff Durham ext 2222

Member Development Panel

AGENDA

PART 1- OPEN AGENDA

1 DECLARATIONS OF INTEREST

To receive Declarations of Interest from Members on items included in this agenda

2 MINUTES OF A PREVIOUS MEETING (Pages 1 - 4) To consider the minutes of the previous meeting of this Working Group held on 4 April, 2012

3 DATA PROTECTION ACT

An update will be given on the Briefing Note prepared for Members

4 MEMBERS' ICT TRAINING

To be updated on proposals for Members' ICT Training

5 MEMBERS' WEBSITE

The Council's Senior e-Communications Officer will be in attendance to answer members queries

6 **REMOTE ACCESS**

A verbal report will be given on costings for remote access

7 FOLLOW UP ON MEMBERS' SURVEY

An update will be given on the results of the Survey

8 UPDATE ON MEMBER DEVELOPMENT (Pages 5 - 6)

To receive a report on Member Development

9 MEMBERS' TRAINING AND DEVELOPMENT PROGRAMME (Pages 7 - 14)

To consider a report on the Members' Training and Development Programme

10 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972

Members: Councillors E Boden, J M Cooper, N Jones, A Kearon, D Loades, S Olszewski, R Studd and J Williams

'Members of the Council: If you identify any personal training / development requirements from the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Committee Clerk at the close of the meeting'

Officers will be in attendance prior to the meeting for informal discussions on agenda items.